



COMMONWEALTH OF PUERTO RICO
AUTONOMOUS MUNICIPALITY OF AGUADILLA
MUNICIPAL LEGISLATURE

ORDINANCE NO. 3

SERIES 2026-2027

TO AUTHORIZE AND EMPOWER THE MAYOR, HONORABLE JULIO ROLDÁN CONCEPCIÓN, TO ADOPT THE *FINANCIAL PROCEDURES MANUAL HOME INVESTMENT PARTNERSHIPS PROGRAM* OF THE FEDERAL AFFAIRS OFFICE OF THE AUTONOMOUS MUNICIPALITY OF AGUADILLA; AND FOR OTHER RELATED PURPOSES.

SUBMITTED BY: MUNICIPAL ADMINISTRATION

WHEREAS: Act Number 107 of August 13, 2020, as amended, known as the “Municipal Code of Puerto Rico,” in its Article 1.018, which establishes General Powers, Duties, and Functions of the Mayor, in its subsections (a) and (c), dictates that the Chief Municipal Executive shall organize, direct, and supervise all administrative functions and activities of the municipality; as well as promulgate and publish municipal rules and regulations.

**WHEREAS:** The Autonomous Municipality of Aguadilla, through its Office of Federal Affairs, is a recipient of various fund allocations from the Federal Government, including HOME Program grants governed by 2 CFR 200 (Uniform Guidance), 24 CFR Part 92 (HOME Investment Partnerships Program Regulations), as well as standards established by the Municipal Code of Puerto Rico and the Office of the Comptroller of Puerto Rico, which regulate federal allocations and agreements regarding their administration and cost allocation to ensure they are auditable.

**WHEREAS:** Through the adoption of a financial procedures manual, it is guaranteed that municipal departments responsible for managing federal and local funds have a guide for their operations and that they comply with integrity, accountability, and transparency; the Autonomous Municipality of Aguadilla, through this public policy, promotes responsible management of public resources and guarantees the efficient use of funds to provide safe, decent, and affordable housing.

WHEREAS: The Municipal Code of Puerto Rico in its Article 1.039, which establishes General Powers and Duties of the Municipal Legislature, in its subsection (m), dictates that the Legislative Body must consider and approve those regulations on matters within municipal competence or jurisdiction.

WHEREAS: Through this regulation to be approved, the aim is to establish clear financial and administrative procedures for all HOME-related activities, establish effective internal controls that prevent fraud, waste, and abuse, guarantee accurate and timely financial reports in accordance with HUD and OMB guidelines, establish a clear segregation of duties and responsibilities among staff, create standardized documentation for audits, oversight, and public transparency, and serve as a training and compliance tool for new and existing personnel.

THEREFORE: THE FOLLOWING IS ORDERED BY THIS MUNICIPAL LEGISLATURE OF AGUADILLA, PUERTO RICO:

1ST. SECTION: The Mayor, Honorable Julio Roldán Concepción, is authorized and empowered to adopt the *FINANCIAL PROCEDURES MANUAL HOME INVESTMENT PARTNERSHIPS PROGRAM* of the Federal Affairs Office of the Autonomous Municipality of Aguadilla, which is attached and made an integral part of this Ordinance.

2ND. SECTION: This manual shall apply to all municipal departments involved in planning, budgeting, procurement, and disbursement of federal funds, subrecipients, and contractors, who implement HOME-assisted activities, consultants, and partner agencies providing administrative or professional services under federally funded programs.

3RD. SECTION: All departments must comply with these procedures, regardless of the funding source or the grant year.

4TH. SECTION: The provisions of this Ordinance are independent and severable from each other; therefore, in the event that a court with jurisdiction and competence declares any part, paragraph, section, or sentence hereof unconstitutional, null, or invalid, such determination shall only affect that specific part, paragraph, section, or sentence, with the remaining provisions remaining in full force and effect. In cases where local policy conflicts with federal regulation, federal regulations shall prevail.

5TH. SECTION: Every Ordinance, Resolution, or Order that, in whole or in part, is inconsistent with the present one, is hereby repealed to the extent of such inconsistency.

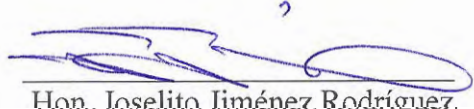
6TH. SECTION: This Ordinance shall take effect as soon as it is approved by the Municipal Legislature and signed by the Mayor.

7TH. SECTION: A copy of this Ordinance shall be sent to the Office of the Mayor, the Office of the Municipal Administrator, the Office of Federal Affairs, the Finance Office, Internal Audit, Legal Division, and Municipal Secretary, all of the Autonomous Municipality of Aguadilla.

APPROVED BY THE MUNICIPAL LEGISLATURE OF AGUADILLA,

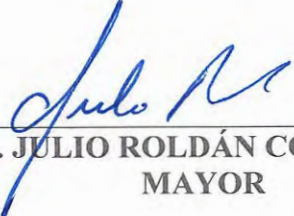
TODAY, AUGUST 6 OF 2026


Lcda. Nelyz Méndez López
Secretary


Hon. Iselito Jiménez Rodríguez
President

SIGNED BY THE MAYOR OF THE AUTONOMOUS MUNICIPALITY OF AGUADILLA

TODAY, AUGUST 7 OF 2026


HON. JULIO ROLDÁN CONCEPCIÓN
MAYOR



ESTADO LIBRE ASOCIADO DE PUERTO RICO
MUNICIPIO AUTÓNOMO DE AGUADILLA
LEGISLATURA MUNICIPAL

CERTIFICACIÓN

Yo, Lcda. Nelyz Méndez López, Secretaria de la Legislatura Municipal de Aguadilla, Puerto Rico:

CERTIFICO: Que **ORDINANCE NO. _3_**

SERIES 2026-2027

TO AUTHORIZE AND EMPOWER THE MAYOR, HONORABLE JULIO ROLDÁN CONCEPCIÓN, TO ADOPT THE *FINANCIAL PROCEDURES MANUAL HOME INVESTMENT PARTNERSHIPS PROGRAM* OF THE FEDERAL AFFAIRS OFFICE OF THE AUTONOMOUS MUNICIPALITY OF AGUADILLA; AND FOR OTHER RELATED PURPOSES; fue aprobada por la Legislatura Municipal de Aguadilla, Puerto Rico, en la Sesión Ordinaria celebrada el día jueves, 6 de agosto de 2026, con los votos afirmativos de los Honorables Legisladores Municipales: Fe Esperanza Hurtado Feliciano, Rafael Valle Ortiz, Joselito Jiménez Rodríguez, Samuel Velázquez Nieves, Abner L. Arce Román, Amilda E. López Villanueva, Lilia M. Otero Rodríguez, Carlos J. Meléndez Galarza, Ángel D. Pérez Valle, Zainandie Sanabria Ramos, Anthony Rodríguez Valentín, Lisandra Cordero Medina, Mayra M. Rosa Sifre, Wilson Morales Pedroza, Damaris Salcedo Peña, Mery Mercy Ramos Arce.

Fue firmada por el Honorable alcalde, Julio Roldán Concepción, el día 7 de agosto de 2026.

CERTIFICO, además, que todos los Legisladores Municipales fueron debidamente citados para la referida Sesión, en la forma que determina la Ley.

Y para que así conste, expido la presente y hago estampar el **GRAN SELLO DEL MUNICIPIO DE AGUADILLA** y firmo la presente hoy, 7 de agosto de 2026.

Lcda. Nelyz Méndez López
Secretaria